

Olde Liberty Fibre Faire
Saturday, September 14, 2019
Vendor Application

Thank you for your interest in the 2019 OLFF! Should you have any questions, please do not hesitate to contact me at the following e-mail address or phone number, Dana Alexander, DanaKnits@aol.com or (540) 313-1687.

Vendors will receive an acceptance e-mail/receipt or the check will be returned by mail if not accepted.

FAIRE ANIMALS

We, the OLFF committee, hope to have fibre-type animals brought by vendors who are willing to provide their own pens. If you're interested in doing this, please let us know so that we can accommodate you and your animals. We require health documentation for each animal. Please see "Vendor Rules & Regulations."

ADVERTISING

A link to your web site or Etsy store will be provided on the **OLFF Vendors** web page, online community calendars will be utilized to promote the faire, national event online sites will be marked to advertise OLFF and print advertising will be distributed to shops, libraries and restaurants in Bedford City and County, as well as Roanoke City & County and throughout Virginia. Our printed materials are available to vendors and we ask your assistance with cross promoting this festival at other festivals. You are invited and encouraged to bring advertising/calendars of your events to OLFF. We do not regard other shows as competition; our philosophy is the more, the merrier!

OTHER ITEMS OF INTEREST

- Parking for exhibitors and attendees is free, public admission is \$5 per person and children 12 and under are free
- Two vendor tickets will be provided per booth.
- If you would be interested in offering a demonstration to the public, please contact me with the details.

TENTS, TABLES AND CHAIRS

All vendors are expected to bring their own tables and chairs. We strongly encourage outdoor vendors to bring a tent and tie downs for their own comfort and for the protection of their merchandise.

Olde Liberty Fibre Faire 2019 Vendor Application
www.olfibrefaire.com

Please make your check payable to: Dianne Nichols

Please mail your application with check (and photos, if a new applicant) to:

Dana Alexander, 1822 Patterson Avenue SW, Unit A, Roanoke, VA 24016

PLEASE PRINT LEGIBLY AND THANK YOU!

Business Name: _____

Contact Person: _____

Address: _____

Telephone No.: _____

E-Mail Address: _____

Web Site: _____

Venues:

Interior space (12 Total) concrete floor \$50 \$ _____

Outdoor space gravel/grass \$50 \$ _____

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Vendors: Please give a description of your merchandise. If you are a new vendor, please provide 3 color photos of your merchandise for jurying.

I will be bringing fiber animals (no pets allowed) Please describe animal(s):

Would you be willing to donate a raffle/door prize? (Yes) _____ (No) _____

If yes, please describe below

I have read and agree to abide by the Vendor Rules and Regulations (found on the following page). By your signature above, you understand that vendors are responsible for their insurance and you agree to hold harmless Olde Liberty Fibre Faire and The Bedford Breakfast Lions Club, Inc. from all claims, damages and expenses incurred or suffered as a result of or relating to your participation in the event known as the "Olde Liberty Fibre Faire 2019".

Vendor Signature _____

Date _____

Thank you!

**DUE TO INSURANCE REGULATIONS,
CAMPING OVERNIGHT AT THE SITE IS NOT/NOT PERMITTED.**

Vendor Rules & Regulations

- This is a rain or shine event;
- There is a non-refundable \$25.00 vendor cancellation fee. No refunds will be given 30 days prior to the event unless authorized by the OLFF committee;
- The festival policy is one vendor per booth. If you would like to share your venue and/or “double up,” permission must be given by the OLFF committee and two applications, one per vendor, must be submitted;
- OLFF reserves the right to make changes in the floor plan, but not after the beginning of vendor set-up;
- Early set-up is available by reservation on Friday, September 13th from 2:00 pm – 8:00 pm. If you plan to set up on Friday, please contact Dana (danaknits@aol.com) to be added to the Friday set up schedule. Open set-up is Saturday, September 14th from 7:00 am to 9:00 am.;
- Vendors need to remain set up from 8:30 am - 4:00 pm on Saturday, September 14th, 2019;
- Vendors are responsible for all unpacking, erecting, dismantling and repacking displays;
- Vendors are responsible for collecting and reporting Virginia sales/use tax. Please see online State of Virginia Sales & Use Tax information at <http://www.tax.virginia.gov/site.cfm?alias=salesusetax> or you may call Virginia Department of Taxation at 804-367-8037;
- Vendors bringing their fiber animals must provide their own cage(s) and, for the safety of the public and other fiber animals attending the faire, a current certificate of veterinary inspection meeting the requirements of Virginia on an approved form of the state of origin. If you need more information, please visit <http://www.vdacs.virginia.gov/animals/pdf/regulations.pdf>;
- No pets are allowed. Certified service dogs, or service dogs in training, are permitted;
- Vendors must be ready to leave by 6:00 pm Saturday and
- There will be a \$50 insufficient-funds charge for every returned check.